

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 618
FINANCES**

CONTRACT MANAGEMENT

The Carson City School District annually enters into many contractual agreements. The efficient execution of contracts is often of critical importance.

The Superintendent shall establish by regulation a process to ensure that proposed contracts are appropriately reviewed, approved, implemented and executed. These requirements and procedures will result in documents that are consistently sound, correct in format, and limit the potential for ambiguity and liability to the District.

Adopted: May 10, 2016